

Greater Miami Adventist Academy Drop-off/Pick-up Procedures

For the safety of our children, please follow the procedures and rules below when dropping off and picking up your child(ren) from school.

DROP OFF

General Info:

- Students are expected to be in their classrooms and ready to learn by the time school starts at 8:00am. Parents should plan to have their children at school no later than 7:55am.
- Morning supervision begins at 7:00am in the cafeteria and students can be dropped off starting at that time.
- Please note that drop off and pick up traffic flows counter clockwise around the front of the school.

How it works:

- **Pre-K – 12th grades:**
 - Parents may either:
 - a) Park in the designated guest parking and walk their child(ren) to their class or classrooms;
 - or
 - b) Drive through the Drop Off Line and drop their child(ren) in front of the school along the front of the school. (See Map)



PICK UP

General Info:

- **Pre-K through 5th grade** students are released from school at 3:10pm (1:30pm on Fridays) through the front entrance (see map). This area is teacher monitored to ensure safety.
- In grades Pre-K through 5, no student will be released without a parent or designated guardian present.
- Elementary teachers will be out front with their classes from 3:10-3:30pm.
- 6th – 12th grade students are released from school at 3:20pm (1:39pm on Fridays) through the front entrance (see map). This area is teacher monitored to ensure safety.

How it works:

- **Pre-K – 12th grade:** Parents may either:
 - a) Park in the designated guest parking and meet their child on foot outside the front entrance; or
 - b) Remain in their vehicles and participate in the vehicle Pick-Up Line.

Pick-Up Line Procedures:

- Pull into the Pick-Up Line zone, which starts at the front of the school (see map).
- Remain in your vehicle and follow the line as it moves forward.
- As you approach entrance, a staff member or student guard will ask for your child's name and grade. They will call your child's name and release him/her from the entrance to your vehicle.
- Once your child is safely in your vehicle in his/her booster seat (if applicable) with his/her seatbelt fastened, please exit the Pick-Up Line to make room for more cars.
- If the Pick-Up Line is full, please drive around the block rather than blocking street traffic. Vehicles that double park or stop in the middle of the street will be ticketed.

Important Safety Rules & Reminders:

It is important to be safe and courteous when driving or parking near the school and to obey all traffic and parking laws. Please be aware that the Sheriff's Department tickets frequently for moving and parking violations around the school.

- **Do not park in the drop off/pick up line (entrance) as shown on the map.**
- Do not double-park in order to drop off or pick up your child.
- Do not allow your child to exit through the door on the side of on-coming traffic.
- Do not perform U-turns in front of the school.
- Use cross walks to keep yourself and your child safe as you cross the street.
- Entry to the school in the morning will only be through the main entrance.
- Please avoid parking along the back of the school as this area is designated as teacher and student permit parking.

Note that these procedures may be modified as needed in our ongoing efforts to ensure student safety.